Personal Narrative Editing Checklist

Editing: Follow the directions below. Go through one at a time.

TAKE YOUR TIME!

☐ Spelling -

1. Read your story backwards and circle any words that look wrong or “funky.”
2. Fix those words

☐ Punctuation -

1. Highlight or circle your punctuation.
2. Count the words in between punctuation.
3. Write the number of words in each sentence above the ending punctuation.
4. Shorten sentences that are too long.

☐ Dialogue -

1. Do your quotation marks start when the speaker starts speaking and end when the speaker stops?
2. “Is your punctuation inside the quotation marks?”
3. When there is a new speaker do you have a new paragraph?
4. Do you have speaker tags?

☐ Sentence Fluency -

1. Read your Personal Narrative and underline the first four words in each sentence.
2. Change any sentence beginnings that are repetitive.

☐ Final Draft -

1. Read your writing one more time.
2. Recopy. Go slowly and use your best handwriting.